**BUILDING USAGE FORM**

FOR OFFICE USE ONLY

* ACCEPTED
* DENIED \_\_\_\_\_\_\_ INITIALS

**PARISH YOU ARE REQUESTING** [ ] CHRIST OUR HOPE (FRENCH CREEK)

**USE FROM:**  [ ] ST DOMINIC (WESTFIELD)

[ ] ST MARY OF LOURDES (BEMUS POINT)

[ ] ST MARY OF LOURDES (MAYVILLE)

**NAME:** Click or tap here to enter text.

**NAME OF ORGANIZATION:** Click or tap here to enter text.

**CONTACT PHONE #:** Click or tap here to enter text.

**CONTACT EMAIL:** Click or tap here to enter text.

**DATE(S) REQUESTING:** Click or tap here to enter text.

**TIME REQUESTING:** Click or tap here to enter text.

**BUILDING SPACE NEEDED:** [ ] CHURCH [ ]  HALL [ ]  KITCHEN

[ ] CLASSROOM [ ] OTHER (PLEASE SPECIFY)

 Click or tap here to enter text.

**REASON FOR USE:** Click or tap here to enter text.

**COMMENTS:** Click or tap here to enter text.

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*THIS FORM MUST BE TURNED IN AND ACCEPTED BEFORE ANY MEETING OR FUNCTION IS TO BE ADVERTIZED OR CONDUCTED. ELIGIBILITY IS BASED ON SCHEDULE AND OTHER FUNCTIONS SUCH AS FUNERALS AND RELIGIOUS EDUCATION PURPOSES. YOU WILL BE NOTIFIED IF THIS APPLICATION HAS BEEN ACCEPTED. ONCE THIS APPLICATION HAS BEEN ACCEPTED THERE WILL BE ADDITIONAL INFORMATION THAT WE WILL NEED TO COLLECT.*

***PLEASE EMAIL OR MAIL A COMPLETED FORM TO THE CENTRAL OFFICE***